

BY-LAW No.1, being a by-law to adopt a constitution for  
Mill Lake Village Cottagers' Association Inc.

Whereas it is deemed advisable to adopt a constitution setting  
forth the aims and objects of the Corporation, qualifications for  
membership and other matters relating generally to the transaction  
of the affairs of Mill Lake Village Cottagers' Association Inc:

BE IT ENACTED as a by-law of Mill Lake Village Cottagers'  
Association Inc. as follows:

Article 1

Objects: The aims and objects of the Corporation shall be

1. To promote the cultural and social interests of the seasonal and permanent residents and land owners on Mill Lake Village, in the Township of McDougall:
2. To promote the interests of, and advance plans for the advantage of seasonal and permanent residents and land owners on the said Mill Lake Village:
3. To promote aquatic, social and other activities for the benefit of all residents and land owners in Mill Lake Village and vicinity:
4. To study and report on all Municipal, Provincial and other Government plans affecting the residents or users of land in Mill Lake Village and vicinity, and to make representations to the various levels of Government with respect to all such matters.

## Article 11

### Membership:

1. Active membership shall be limited to two (2) persons per residence in Mill Lake Village and vicinity;
2. Associate membership may be granted to any person, firm or corporation interested in the problems and welfare of the residents of Mill Lake Village and vicinity, including tenants of property located in Mill Lake Village. Any application for associate membership shall be sponsored by two active members of the Corporation and approved by a majority vote of the Board of Directors of the Corporation.

## Article 111

### Board of Directors:

1. The number of directors shall be six (6), whose term of office shall be for three (3) years. At the first meeting of the Corporation there shall be elected six (6) directors of whom two (2) shall be deemed to be elected for three years, two (2) shall be elected for two (2) years, and two (2) shall be elected for one (1) year, such terms to be determined by lot;
2. Any active member of the Corporation whose annual dues are paid up for the year preceding the annual election and the spouse of such member shall be eligible for election. Any director whose term of office is expiring shall be eligible for re-election.
3. Any vacancy on the Board of Directors created by the resignation or death of any director, or any other causes, shall be filled upon the passing of a Resolution by the remaining Board of Directors appointing an active member to serve the balance of the term of the retired director.

## Article IV

### Annual Dues & Special Assessment:

1. The annual fee for membership shall be such amount as may be determined from time to time by Resolution of the Board of Directors. Until varied by the Board of Directors, the annual fee for active members and associate members shall be five (\$5) dollars per person;
2. The Board of Directors may from time to time establish a fee to be paid for participation in any activity sponsored by the Corporation;
3. The Board of Directors may from time to time pass a by-law providing for a special assessment to raise funds for a special purpose of the Corporation, but such by-law shall not be effective nor shall such assessment become due and payable until such by-law is approved at a general meeting of the Corporation called for the purpose of considering such by-law;
4. Any member in default of payment of his annual dues or special assessment for more than three months shall be liable to suspension from membership upon Resolution passed by a majority of the Board of Directors at a meeting called for such purpose.

## Article V

### Privileges of Membership:

1. All active and associate members, together with all members of their immediate family (including sons, daughters, parents and grandparents), shall be entitled to participate in all activities of the Corporation save and except for the purpose of voting on any Resolution, by-law or election of officers of the Corporation.

Article V1

Notice of Meetings:

1. Notice of any annual meeting, or general meeting, of the Corporation shall be given by ordinary mail addressed to the last known address of all members at least ten (10) days before the day set for such meeting;
2. Notice of a Board of Directors meeting shall be given in writing addressed to each director at his last known address at least seven (7) days before the date of the holding of such meeting, provided that if notice is given to any director by direct communication by telephone, personally or by wire, the requirement of notice in writing shall be waived. Such notice by direct communication may be given forty-eight hours in advance of any meeting of the Board of Directors. Notice in writing shall be deemed to have been given on the day following the day on which it is mailed by prepaid ordinary mail.

Article V11

Officers of the Corporation:

1. There shall be a President, a Secretary and a Treasurer or in lieu of a Secretary and Treasurer, a Secretary-Treasurer and such other officers as the Board of Directors may determine by by-law from time to time. The officers shall be elected by the Board of Directors from among their number.

Article V111

Duties of President:

1. The President shall, when present, preside at all meetings of the Corporation and of the Board of Directors. The President shall also be charged with the general management and supervision of the affairs and operations of the Corporation. The President with the Secretary or other officer appointed by the Board for the purpose shall sign all by-laws and membership certificates. During the absence or inability of the President, his duties and powers may be exercised by any other director as the board appoints for the purpose, exercises any such duty or power, the absence or inability of the President shall be presumed with reference thereto.

Article 1X

Duties of Secretary:

1. The Secretary shall be ex officio clerk of the Board of Directors. He or she shall attend all meetings of the Board of Directors and record all facts and minutes of all proceedings in the books kept for that purpose. He or she shall give all notices required to be given to members and to directors. He or she shall be the custodian of the seal of the Corporation and of all books, papers, records, correspondence, contracts and other documents belonging to the Corporation which he or she shall deliver up only when authorized by a resolution of the Board of Directors to do so and to such person or persons as may be named in the Resolution, and he or she shall perform such other duties as may from time to time be determined by the Board of Directors.

Article X

Duties of Treasurer:

1. The Treasurer, or person performing the usual duties of a Treasurer, shall keep full and accurate accounts of all receipts and disbursements of the Corporation in proper books of account and shall deposit all moneys or other valuable effects in the name and to the credit of the Corporation in such bank or banks as may from time to time be designated by the Board of Directors. He shall disburse the funds of the Corporation under the direction of the Board of Directors, taking proper vouchers therefor and shall render to the Board of Directors at the regular meetings thereof or whenever required of him, an account of all his transactions as Treasurer, and of the financial position of the Corporation. He shall also perform such other duties as may from time to time be determined by the Board of Directors.

Article X1

Duties of other Officers:

1. The duties of all other officers of the Corporation shall be such as the terms of their engagement call for or the Board of Directors requires of them.

Article X11

Subject to the approval of the Board of Directors, the President shall appoint such committees and the Chairman of each such committee as he may deem advisable to carry out the purpose of the Corporation. Each such committee shall be responsible to and shall report to the Board of Directors.

Article X111

Seal of the Corporation:

1. The seal of the Corporation, an impression whereof is stamped in the margin hereof, shall be the Seal of the Corporation.

Article X1V

Execution of Documents:

1. Deeds, transfers, licences, contracts and engagements on behalf of the Corporation shall be signed by the President and by the Secretary, and the Secretary shall affix the seal of the Corporation to such instruments as require the same.
2. Contracts in the ordinary course of the Corporation's operations may be entered into on behalf of the Corporation by the President and Secretary, subject to the approval of the Board of Directors.

Article XV

Books and Records:

1. The directors shall see that all necessary books and records of the Corporation required by the by-laws of the Corporation or by any applicable statute or law are regularly and properly kept.

Article XV1

Amendments to This By-Law::

1. No amendment to this by-law shall be valid unless passed by two-thirds of the members of the Board of Directors present at a meeting to be called for the purpose of considering such by-law, and until ratified at a general meeting of the Corporation called for the purpose of considering and approving such by-law.

Article XV11

Quorums::

1. A quorum of the meeting of the Corporation shall require the attendance of not less than nine (9) paid up active members of the Corporation. A quorum of the Board of Directors shall consist of not less than three (3) directors.

Article XV111

Voting:

1. All votes at meeting of the Board of Directors and at any general meeting of the Corporation, shall be by a show of hands unless a secret ballot shall be demanded by at least two (2) members present at such meetings. Each active member shall be entitled to one vote.



ENACTED and PASSED at a meeting of the Board of Directors  
held on the 16th day of October 1978.

George Kirk  
President

Irene Hobman  
Secretary